



UNIVERSITY of ALASKA SOUTHEAST

Chancellor's Core Cabinet Updates

November 2, 2020

Chancellor - Karen Carey, Interim Chancellor

- I continue to meet with President Pitney weekly and the Executive Council. Items discussed include AKCOE, Fisheries and Ocean Sciences, Budget, Administrative Reviews, and Enrollment and Retention. I have scheduled a meeting for our Biology faculty, UAF faculty and NOAA to meet to discuss a marine policy program.
- I meet every three weeks with Marshall Lind, John Pugh, Rick Caulfield and Robbie Stell to keep them updated on UAS happenings. I also give a UAS update every Monday morning on KINY.
- The Board of Regents will be meeting next week on November 5 and 6. Please live-stream the meeting if you have time.
- We continue to work on the Mission, Goals, and Metrics
- I signed an MOA with Willamette College of Law to provide our students with a pathway to a law degree and \$10,000 scholarships.
- I attended the Academic and Studies Affairs Council, the Audit Committee, the Facilities Committee, and the Board of Regents meetings.
- The Day of Giving resulted in over \$70,000 for UAS. Thanks to all who gave!!
- I am attending a monthly workshop put on by the JACC for people who are serving on boards to learn about board service.
- I attended a meeting of the Alumni and Friends Board, attended the Faculty Alliance Retreat, attended the Education Summit, attended the Indigenous People's Day event with Delores Churchill, met with representatives from the Juneau School District, and met with the Ketchikan Campus and the Juneau Campus Advisory Councils. I have weekly meetings with all of the Vice Chancellors, bimonthly meetings with the Deans and Directors, and weekly meetings with the Director of Compliance and Equity and the Director of Development
- I served as Chair for an NWCCU seven year comprehensive evaluation.

Provost - Maren Haavig, Interim Vice Provost

- Worked with the Regional Advising team on a student Progress Report campaign for faculty teaching GER courses this fall.
- Joel Markis and I are co-chairing a Dual Enrollment Work Group. The group includes members from faculty, advising, registration, admissions, and campus CTE leaders.
- Heather Batchelder and I are co-chairing the Chancellor's Administrative Review Committee. The committee includes faculty senate, staff council, and CACANE. Twelve administrative positions throughout the UAS system will be reviewed. Comparable reviews are occurring at UAA, UAF, and Statewide offices.
- Worked with the eLearning Council (subgroup of the Academic Council) to finalize Council charter and begin working on specific tasks.
- Continued to meet weekly with Faculty Senate Executives and reported to the full senate on 10.2.20.
- I have been invited to the Alaska CAN 65/2025 Southeast Network meeting on November 4. I will update the group on UAS's dual enrollment efforts.

- Attended the “House Build Partners” mtg. and both the Juneau and Ketchikan campus advisory council meetings.

Administration - Michael Ciri, Vice Chancellor

- COVID response continues to be the focus of most administrative areas
- **Human Resources**
 - Alexa Koonst has resigned. James Yaunev at UAA will support UAS as the HR Business PARTner for the time being.
- **Budget**
 - UA SW is adopting more frequent and detailed budget tracking for FY21. This information will be summarized monthly for the BOR. Projections are based on monthly management reports submitted by departments.
- **Business Services**

Travel: Continue to extend unused tickets as needed

Student Accounts:

- We kindly request that department staff / faculty review the [UAS MBS Direct bookstore website](#) between November 9th - November 23rd and to communicate any concerns to uas.textbooks@alaska.edu
- UAS spring 2021 payment plans will be open to students as of November 23rd. UAS is again waiving the \$50 payment plan enrollment fee!
- Employee tuition waivers submitted before January 4th will be applied prior to the start of the term.
- The Third Party Billing Specialist position in Student Accounts is posted. Please encourage folks to apply.

Enrollment Management & Student Affairs - Lori Klein, Vice Chancellor

- **Admissions/Recruiting/Advising**
 - Recruiters are meeting with students virtually at high schools across Alaska
 - Recruiters presented at and participated in the Alaska Career and College Fair last month, as well as the Youth and Elders Conference
 - Student recruiters are calling spring applicants and spring admits for “next step” engagement
 - In conjunction with the academic Deans and Faculty Senate, UAS be removing the ACT/SAT requirement for admissions to bachelor’s degrees.
 - Thanks to the advisors who assisted with the last day to withdraw and are engaging with current students to start Spring 2021 advising appointments for enrollment.
 - UAS is expecting 12 national and international exchange students this Spring 2021.
- **Creative Agency**
 - The web team is finalizing Arts and Sciences site, developing sustainability page, and has rolled [Student Engagement and Leadership](#) into a new layout.
 - Social is running an assortment of promotional and awareness posts.

- We are rolling out updated "apply" messaging to radio and newspaper this week, and designing the spring promotional mailer (includes Juneau, Sitka, and Ketchikan mail lists)
- Creative Agency built the Power and Privilege support on the site that will be launching next week.
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- **Financial Aid**
 - FAFSA is open: fafsa.ed.gov
 - Scholarship deadline February 15, 2021
- **Registrar's Office**
 - Spring 2021 schedule is live
 - Spring 2021 priority registration begins Monday, November 9th and open registration begins Monday, November 23rd
 - DegreeWorks was upgraded October 22-23 and has a different look and feel. Please contact Peter Sommers or Heather West if you have any questions or concerns.
- **Dean of Students/Campus Life**
 - **Student Engagement & Leadership**
 - [Registration](#), the virtual web program, and the welcome video for the Power & Privilege Symposium go live on Monday.
 - The latest Whalesong Newspaper is out and readable online via [Facebook](#).
 - Student Government's [website](#) got a facelift, including a public calendar with virtual office hours and accessible committee meetings.
 - **Dining Services**
 - In house dining is picking up. Students are behaving safely and following all procedures.
 - We have been able to keep a special on the board for the past two weeks and will continue to do so while we are on regular hours.
 - **Rec Center**
 - The REC Center will be providing Humanity Shields and physical barriers for poll works on Nov. 3rd at the REC Center for the last day of voting (7am-8pm).
 - We've had over 2,000 visits to the REC Center by our membership.
 - The REC Center is conducting a membership rate assessment.
 - **Counseling, Health Clinic and Disability Services**
 - Student appointments have been steady
 - Offering a Time Management Group for student engagement
 - Everyone is encouraged to get their flu shots.
 - **Residence Life and Housing**
 - Spring 2021 Housing announcements and applications are live. Learn more at: https://uas.alaska.edu/juneau/housing/fall_announcement.html
 - We've updated the Student Testing, Quarantine, and Isolation page on the website to reflect more of our process with regards to students placed under quarantine for non-travel reasons. We've also included information about our contact assessment efforts. Learn more at: <https://uas.alaska.edu/juneau/housing/testing.html>
 - Some of our common areas are opening back up. This includes the John Pugh Hall kitchen, John Pugh Hall Common areas, and increased usage in the Housing Lodge.

- **Native & Rural Student Center**
 - The Center reopening for in-person student drop-ins is going well.
 - Annual ANDORE Training was held virtually on 10.31.2020.
<https://firstalaskans.org/alaska-native-policy-center/racial-equity/>

Institutional Effectiveness - Kristen Handley

- A new dashboard with [student enrollment](#) at the beginning of the term (open freeze) is available on the IE website. Open freeze data is what is used for all external reporting.
- Data related to student success, such as retention and graduation rates continues to be compiled and presented to various groups, such as the Chancellor's Cabinet, to assist in retention efforts.
- All program review data packets were updated with detailed faculty information and the addition of student success metrics by program.
- Institutional Effectiveness and EMSA are reviewing the results of the Retention through Intervention project, completed in Spring 2020. While COVID impacted the possibility to fully understand the outcomes, we believe it was a success overall and are discussing the possibility of repeating the project.
- UAS metric planning for NWCCU accreditation

Alaska Native Programs/PITAAS - Ronalda Cadiente-Brown

- I am preparing a paper requested by Sealaska Heritage Institute President, Rosita Worl on the viability of expanded collaboration on a proposed College of Native Studies at the University of Alaska Southeast (UAS). This paper includes possible expansion of learning opportunities for student academic options through collaboration with Sealaska Corporation and Sealaska Heritage Institute and future opportunities for growth and sustainability. Sealaska Heritage Institute has successfully increased learning opportunities in Northwest Coast Arts, Southeast Heritage languages, and cultural and academic scholarships.
- I participated with Dr. Carey on a call with ANCSA Regional Association meeting regarding University transition under new leadership and the future of Alaska Native Programs and support services. An additional meeting to discuss AN faculty hire is anticipated as a meeting topic.
- I continue as part of a NSF Advance grant planning team with UAF and UAA in preparation for a March 2021 submission. Most recently the team reviewed HR data on race and gender, provided by UA.
- The PITAAS Program grant with Sealaska Heritage Institute will again sponsor a range of guest speakers during November 2020 in recognition of Native Heritage Month. The series is available as a one credit option through Arts & Sciences. [Native Heritage Month, November 2020](#)
- I am participating in an AKCOE faculty professional learning community to share and reflect on curricular resources and instructional practices related to **culturally responsive and sustaining pedagogies**. Initiated by faculty, Lisa Richardson, the participants are reading and discussing the book, [Coaching for Equity: Conversations that Change Practice](#), by Elena Aguilar.

Public Information Office - Keni Campbell

- Press releases this month:
 - [UAS Partners with Willamette University to Provide Law Career Pathway](#) - a lot of traffic from this. Many phone calls from people interested in this program, both current students and alumni.
 - [UAS Power & Privilege Symposium Adds Second Day](#) to Virtual Event and Announces Schedule, November 10-11
 - [UAS Pays Tribute to Kingeistí David Katzeek](#)
- Please share the Press [Release Form](#) with faculty and staff who want to get the word out about activities, classes, and research.
- Radio Appearances this month:
 - Chancellor Carey on KINY UAS Update each Monday at 7:25 am.
 - KTOO's Juneau Afternoon - Each Wednesday. Guests this month were Evening at Egan speakers Sonia Nagorski, Jim Baichtal, Kate Troll & John Neary, and Tania Lewis, as well as an additional appearance from Juliette Alldredge about Power & Privilege
 - KINY Capital Chat - UAS has a monthly spot, last Thursday of the month. This month's guests were Juliette Alldredge and Evonne Peters talking about Power & Privilege

Arts & Sciences / Research & Sponsored Programs - Tom Thornton, Dean

- Personnel: Julie Schram, recently hired to replace Sherry Tamone in the Animal Physiologist position in the biology program has also accepted to be our new EPSCoR faculty member and co-PI of the Alaska EPSCoR Coastal Margins research grant. In addition A&S has a new Administrative Assistant and Chemistry Lab Technician for the Anderson Building: Angie Kameroff-Steeves has moved from the Chancellor's Office to take the Administrative Assistant role, and Honalee Elkan has been hired as the Lab Tech. Our Administrative Manager position, however, remains open.
- A&S completed a voluminous set of curriculum change proposals, including redesign of the BBA Management Information Systems emphasis, the new Alaska Native Languages Certificate, and the redesign of the Program on the Environment BS/BA degrees, phasing out geography.
- The Dean and Associate Dean presented scenarios to meet the proposed \$250-\$300K School of Arts & Sciences budget cut submitted to the Board of Regents.
- Alaska Native Languages, Studies, and Northwest Coast Arts have supported especially strong enrollments this term, and we are actively looking at ways to hire more permanent Alaska Native faculty. More than eight Alaska Native faculty are employed currently in these two programs, but mainly as adjunct hires.
- As the spring schedule is about to go live, and faculty and staff are encouraged to share it with prospective students, noting that we have had a successful mix of online, hybrid, and on campus classes this fall, with about 25% of classes F2F, mainly in studio arts, lab sciences, and outdoor studies.
- The Vice-Provost for Research and Sponsored Projects and Creative Activity Committee are working to feature student research and creative activities as part of the April week identified for highlighting UAS student work across campuses. A series of events is anticipated.

Career & Technical Education - Pete Traxler, Executive Dean

- No updates this month.

Alaska College of Education - Steve Atwater, Executive Dean

- On October 20, Interim President Pitney convened an Education Summit for UA Education Faculty, Administration and some staff. The President and the Chancellors identified ten goals that were reviewed by small groups that in turn, offered feedback. Next steps are for groups of faculty, administrators and staff to make recommendations on three areas: pathways, structure and roles and responsibilities
- UAA and UAS are creating a 2 + 2 option for teacher preparation where a student would begin at UAA, earn an AA degree and then transfer to UAS to complete a BA in Elementary Education or in Special Education.
- Math Education Professor Virgil Fredenberg is working with Ray Imel at Dzantik'i Heeni Middle School, CBJ Museum Director Beth Weigle, SHI and State Library, Archive and Museum to create Virtual Museum Tours using College of Education robots.

Egan Library - Elise Tomlinson, Dean

- **New Writing Specialist:** Jessy Goodman has accepted the position of Writing Specialist for the Juneau campus Writing Center. She has experience as a Professor of English teaching both in-person and online writing classes, as well as courses in global studies and cross-cultural education. She has also worked as a Writing Specialist and Faculty-in-Residence for the San Jose State University Writing Center. She has an MFA in creative writing and a BA in English, and is finishing up her Teaching English as a Foreign Language (TEFL) certification. Jessy's first day will be Dec. 7th. We are incredibly appreciative of Allison's willingness to stay on an additional semester with UAS until this position was filled.
- **CELT** continues to be busy with the fall slate of professional development workshops. This semester, we are trying something new with bi-weekly "Faculty Connect" sessions. While there hasn't been a huge attendance, the people who have joined have appreciated the chance to connect with colleagues, get technical assistance, and share about what they are doing. CELT continues to share Magna's Monday Morning Mentor programs each week, and the STEPS Grant has also purchased a one-year subscription for all UAS faculty and staff to Magna's 20-Minute Mentor Commons (collection of past Monday Morning Mentor programs) and Magna Commons (longer seminars). These collections have training that is applicable to faculty, staff, and administrators. The Juneau instructional designer search is ongoing, and John Ingman, Kimberly Matsuura, and Susie Feero have been generous in assisting Kaia and Robin Gilcrist to field instructional design and technical troubleshooting requests from Juneau faculty.
- **Egan Library:** Students continue to come into the library daily for study rooms, cozy sofa reads, computer access, printer use, tutoring and testing. Some also choose to work out on the Spikes foyer tables, and others spend hours in the back parking lot taking advantage of our wifi. Community patrons have expressed their appreciation for our curbside pickup. They are happy that we have re-activated hold requests across the statewide system, and grateful for our courier system between UAS & JPL, especially as the public libraries have closed for a time due to the increased covid-19 cases in Juneau.

Ketchikan Campus - Dr. Priscilla Schulte, Director

- Fall classes have gone well with a full range of Marine Transportation classes and strong enrollment in the e-learning Arts and Sciences classes. The Ketchikan Campus limited enrollment for on-site classes to address COVID19 concerns.
- The Ketchikan Indian Community's Tribal Scholars program provided posters illustrating resources from the local ecosystems for Indigenous Peoples Day. Alaska Native elders

and cultural teachers were interviewed regarding the importance of this project with the interviews posted on the Ketchikan Campus Library Facebook page.

- The Ketchikan Campus Library hosted an Ask UAS session with Professor Steve Florian discussing strategies to overcome anxiety and blocks we often face when writing.
- Professor Steve Florian also gave a talk and open discussion with the writer's group called "Better Storytelling through Script Analysis" hosted by the UAS Ketchikan Campus Library.
- The spring CNA class that was interrupted by COVID 19 closures completed their class.
- We are working with The Ketchikan Gateway Borough School District to offer dual enrollment classes for the spring.
- Faculty searches are underway for a tenure track Assistant Professor of Science and a term Assistant Professor of Marine Transportation.
- We are sad to announce tha Gail Klein is leaving us to explore other opportunities. We are currently in the process of searching for an Academic Advisor for the Ketchikan Campus.

Sitka Campus - Dr. Paul Kraft, Director

- In conversation local school administration to explore opportunities for partnerships that could lead to expanding dual enrollment classes for spring semester.
- Meeting with the Chamber of Commerce president to discuss training needs for the local businesses.
- Meeting monthly with group of Sitka leaders to discuss decolonization strategies and review policies and practices that many negatively impact those we serve
- Hosting a book discussion on The Racial Healing Handbook as part of the Sitka Reads effort. Small group of faculty, staff and administrators meeting weekly.
- Title III SUPPORT grant is underway with advertising of three new positions, two staff and one faculty. We hope to have hires completed by January.
- We have opened up a couple rooms for a few hours each week for students to come and use a study area and access campus wifi. Also provided some time and space for GED study. All Covid protocol is being followed and we are monitoring the local risk level and will limit or eliminate these opportunities should the risk level change.
- 15 campus and community members enjoyed a few hours outside learning about our local mushrooms under the tutelage of UAS Sitka botanist Kitty Labounty. Again, all safety protocol was followed.
- Enjoyed an all campus, remote Halloween party complete with costume judging contest and online trivia games. Winners of the contest chose between (leftover) Halloween candy or homemade pumpkin bread. More remote community building events are planned in upcoming weeks.

Development & Alumni Relations - Lynne Johnson, Director

- Thanks to everyone who gave in support of UAS during UA's first ever Giving Day! Because of your support, UAS raised over \$72,000 from over 140 donors.
- We are happy to announce that Coeur Alaska has donated \$300,000 in support of their Environmental Science Award scholarship endowment.
- Our office is still recruiting for 2 positions: the Development Officer - Annual Fund Manager and the Development Coordinator. These positions are open until filled.

Facilities - Nathan Leigh, Director

- You may notice a reduced level of service in UAS's snow plowing and sanding/salting work. We will eventually get to every sidewalk and parking lot, it may just take longer. This is part of UAS's budget cuts. However, with City and State also making cuts, UAS should beat their plows like we did on Monday.
- We were able to award a construction contract for renovating the Anderson Sea Water system. This project will be taking place over the next 8-12 months. UAS Project Manager has been coordinating with Faculty/Students using the Sea Water System.
- Ceramics Door project is waiting on the door manufacturer.
- LED lighting in the writing center is complete.
- LED lighting in the registrar office is waiting for an opening in the staff's work schedule.
- TEC shop compressor replacement is scheduled for winter break
- Our new Administrative Manager, Karen Leitsch, is up and running and will be learning the ropes over the next several months
- Since Tom Lee left this spring, we have been lacking a plumber on campus for many months now. Dana Wade, has accepted our offer as UAS's plumber position and will start at the end of November.
- Monday's power outage and snow storm broke several pieces of equipment. Please let Facilities know if there is something not working properly in your building.