



UNIVERSITY of ALASKA SOUTHEAST

Chancellor's Cabinet Updates

July 2021

Chancellor - Karen Carey, Chancellor

- Met with Juneau Economic Development Council
- Attended HB 115 "Aquatic Farming and Hatchery Site Licenses" bill signing at Barnacle Seafoods and Chamber of Commerce
- Had lunch with Mike Satre from Hecla Greens Creek
- Met with new Bartlett CEO Rose Lawhorne
- Met with Dan Dawson from the Downtown Rotary
- Gave a tour of campus to Stephanie Erickson from ConocoPhillips and Tim and Karen Harrison, the new pastor at the Chapel by the Lake
- Worked on the Emergency Operating Procedures, the Alaska Native Success Initiative Report, Masters of Marine Policy program, Mariculture Conference, Foundation and Capital Campaign, Budget, and other projects
- Had regular meetings with the Interim Provost, Vice Chancellors, Compliance, HR, and Development

Provost - Maren Haavig, Interim Provost

- Presented the Alaska Language Speaking and Teaching Certificates to the BOR's Academic and Student Affair Committee. Both certificates were unanimously approved.
- Along with Joel Markis, UAS Sitka Campus, gave a presentation to the BOR on The Blue Economy.
- Cross-trained with Paula Martin and Kelly Jensen on research and sponsored programs. With the change over in the A&S Dean's office, those functions are now a responsibility of the Provost.
- Attended UAS RAVE alert training.
- Continue to work with Kristen Handley on our NWCCU annual report, due 8/1/22.

Administration - Michael Ciri, Vice Chancellor

Human Resources

- Work continues on the Post-COVID regulations. These are in final draft now and are under review.
- Romee McAdams is settling well into her new role as our Senior HR Business Partner. Please feel welcome to reach out to her.
- Arielle made her debut visit to the Juneau campus since assuming her role as our shared HR Coordinator. Another sign of the waning pandemic!
- The HR staff on the Juneau campus will be swapping space with the development office.

Grants, Contracts & Budget

- This is an intense time of year with the wrap up of FY21 and the start up of FY22. This process is just about wrapped up.

Business Services

- FY21 closes for Finance on July 16th. Fiscal Year end roll occurs over the weekend (7/17-18). Happy New Year!
- Unused travel tickets for UAS are at \$22,000. Down from \$34,000 in January 21. Most expire on 12/31/2021. For those travelling please continue to request to use next available UAS unused ticket when you are booking.
- Recruitment for the Cashier position is extended to July 25th. Please encourage folks to apply.
- The Bursar's Office returns to normal on-campus hours starting August 2nd.

School of Career & Technical Education - Pete Traxler, Executive Dean

- No new items to report.

School of Education - Mary Lou Madden, Director

- Are re-opening director search
- Working student files; contacting admits and previously enrolled who are not yet enrolled for Fall 2021
- Planning for August on-site faculty retreat; focus on CAEP (Council for Accreditation of Educator Preparation) standards

Enrollment Management & Student Affairs - Lori Klein, Vice Chancellor

- Regarding enrollment, newly enrolled students are up 11%. Headcount is down 7% and credit hours are down 8% .
- Hanover Research has finished it's third project: Enrollment Funnel Analysis of bachelor degree seeking students at UAS. This report provides us with a dashboard that allows us to see probability and predictability of enrollment based on a variety of factors, including financial aid.
- VC Klein will be attending the National Small College Enrollment Conference virtually at the end of July.

Admissions, Advising & Recruiting

- UAS is hosting a Financial Aid & One Stop Registration Event July 19th from 4-7 pm and July 20th from 1-7pm in conjunction with UAF.
- UAS will host another enrollment event on Thursday, August 5th.
- UAS hosted high school and independent counselors from the Pacific Northwest at a virtual tour in June, and will be hosting counselors in person June 2022.
- UAS Admissions is preparing a high school counselor Zoom-In series for fall, showcasing our campuses and our programs.
- Through Academic Exchange and Study Abroad, this fall UAS will be sending 12 students to four countries, four states, and one territory, and receiving 12 students from three countries and eight states.
- Shayla Sulser and Michelle Nakamura are the co-chairs for the Regional Advising Group for FY22.
- Amanda Triplett will be presenting at an upcoming NACADA (Global Community for Academic Advising) training: *Returning to Campus Series: Advisor Well-Being 2.0*. Date: 8/4 at 1PM Central Time. [Pre-register here](#).

Creative Agency

- Creative Agency is now five years old! We are taking this time to review our founding documents and noting what has stayed true to the original concept and what we need to update to reflect our staffing and resources. We are collecting this information for a "menu of services" memo to be distributed at convocation.

Financial Aid

- We have a hard and fast turnaround from Summer to Fall, ***please make sure that grades are submitted on time***, so we can calculate Satisfactory Academic Progress, etc., and so our students can get their aid disbursed in the fall on time.
- Fall Disbursement Day is: Friday, August 13th please remind our students to check on their outstanding requirements and submit them so there isn't a delay in their disbursement.
- The US Department of Education made changes to the 2021-2022 verification process, we will be implementing these changes and sending communication out to the staff that help in this process.

Registrar's Office

- Getting ready to program the AY21-22 catalog changes into DegreeWorks
- Continuing work on the CLSS (CourseLeaf Section Scheduler) implementation
- Summer 2021 semester ends on July 31st with full-term course grades being due by noon on August 4th.

Dean of Students / Campus Life

Residence Life, Housing & Dining

- Sean McCarthy, First Year Advisor/JPH Hall Director has stepped into a new role and will begin serving as the Associate Director of Residence Life.
- The Residence Life Coordinator position (formerly First Year Advisor) is being posted to careers.alaska.edu this week. Tentatively projecting a new arrival around September 1.
- Food Services are expected to begin gearing up for the fall with limited hours beginning late July/early August.
- Housing apps remain slightly down compared to Fall 2019, but occupancy looks positive compared to Fall 2020/Spring 2021.

Student Engagement & Leadership

- The Student Engagement Manager position is posted to careers.alaska.edu. Review of applications begin July 22nd.
- Student Government conducted its annual summer meeting on July 8th to set the agenda for the 2021-2022 academic year.
- The new Student Lounge space on the main floor of Mourant (former Fireweed room) is getting some modest upgrades as we gear up for fall. Be sure to stop by if you are on campus!

Native & Rural Student Center

- Interns, Language Faculty and NRSC staff continue to work on creating a culturally relevant event to give thanks this fall.

Disability Services, Health Clinic & Counseling

- Counseling staff continue to develop programming to address limited mental health supports in Juneau, including collaboration with UAA and UAF, online supports, grant opportunities, and peer support services.
- Counseling, the Dean of Students and Emergency Management Staff are working to develop collaborative trainings for students, staff, and faculty to support prevention, peer support, covid issues and crisis management efforts this fall.
- For DS: Working closely with UAA and UAF to streamline forms, procedures and policies for students taking courses at multiple campuses to reduce barriers for students.

Recreation Center

- Summer rentals are in full swing with most aquatic equipment being rented throughout the day. The UAS dock/ lake front has been used heavily by the community.
- The JPH camera will be installed soon. This camera was funded by Housing and Admissions and will be available from our website. The new [lake camera](#) installed by the REC Center saw a 30% increase in traffic on the web pages that have it displayed.
- Our senior men's basketball group has extended their rental till the beginning of Aug, providing additional rental revenue.

Institutional Effectiveness - Kristen Handley

- Working to complete several large projects with August 1st deadlines, including the NWCCU annual report and OMB (State of Alaska Office of Management and Budget) annual data reporting.
- In connection with updates to NWCCU accreditation metrics, the UAS IE webpage will be changing slightly. Rather than one Student Data tab, there will be several based on the type of data (Enrollment, Student Success, etc.). If you have any direct dashboard links saved that you use, they may no longer work once I implement the change. You can always navigate to the main IE page to find the dashboards: <https://uas.alaska.edu/ie/>
- As a reminder - I will be on leave the fall term. Many of you have reached out to make a plan for necessary fall data needs. If you have not reached out yet and know you will need data not readily available on the dashboards, please reach out as soon as possible.

School of Arts & Sciences - Carin Silkaitis, Dean

- I would like to take this opportunity to say hello to the UAS community. My first official day was Monday, July 12 and I have been looking forward to this moment with great anticipation since my appointment in May. I will be back and forth between Chicago and Juneau this year, moving permanently to Juneau next spring. My first days on campus will be August 7-27 and I hope to have the opportunity to meet with many of you face-to-face while I am in town. I am so thrilled to be a part of this vibrant community, and I look forward to seeing you very soon - virtually or in person. In the meantime, please feel free to reach out to me at cdsilkaitis@alaska.edu.
- We are very excited to welcome Beverley Keefe, our Arts & Sciences Administrative Operations Manager who is starting on July 19th.

- A&S is working on student enrollment, contacting those who aren't enrolled yet and preparing to release a short video on social media (and over email) about enrolling for fall courses.
- Given the fact that I am still in the "inundation of information" phase (week 1 of my new position), I will use much of this update to announce the new faculty members who will be joining us on campus this month.

Research

- We are preparing to release another short video on undergraduate research via social media (I am looking forward to meeting our social media coordinator about this.)
- This summer, A&S Faculty are busy working on a number of research grants.

Natural Sciences

- The recruitment process is underway for a term professor in Biology. I am looking forward to meeting candidates on campus (or virtually via Zoom) in the near future.

Business & Public Administration

- No new hires in Business & Public Administration. However, I am looking forward to working with their faculty on the upcoming 5-year review processes for the PADM and BBA programs.

Social Sciences

- We would like to welcome Melissa Dolese, our new Tenure-Track Assistant Professor of Psychology.
- Social Sciences would also like to welcome Forest Haven, our new two-year Assistant Professor of Anthropology & Alaska Native Studies. Forest is transitioning from her previous role as an adjunct faculty member on our Ketchikan Campus.

Humanities

- We would like to welcome Jay Szczepanski, our new one-year Assistant Professor of English.
- We are so happy to announce Heather Burge's transition to a two-year position as an Assistant Professor of Alaska Native Languages. Heather is transitioning from her previous role as Haa Yoo X̣'atángi Deiyí, Our Language Pathway project coordinator and adjunct faculty member.

Alaska Native Programs/PITAAS - Ronalda Cadiante Brown

- The Alaska Native Success Initiative summary will be finalized for sharing in August. The report includes committee priorities of Alaska Native student recruitment and retention, staff and faculty recruitment and retention, and recommendations for UA on systemic improvements.
- The Preparing Indigenous Teachers and Administrators for Alaska's Schools (PITAAS) continues to meet with the Sealaska Heritage Institute (SHI) program evaluator to provide updates for its federal reporting guidelines. Upcoming activities include providing a PITAAS sponsored speaker for convocation and Evening at Egan. This grant is due to close on September 30, 2021 and, in anticipation of a fourth year carry-over extension, continue its support of Alaska Native student scholarships in the field of education until August 2022. I also met with Financial Aid Director, Janelle Cook to revamp the scholarship process to improve efficiency.
- The Indigenous Language Pathways grant begins its third year this fall. Recently, the grant manager, Heather Burge, was offered a faculty position with UAS. I anticipate filling this position in the near future.

- The Box of Treasures grant is awaiting federal review for continuation funding. I had the pleasure of teaming with acting Dean, Paula Martin, in collaboration with grant Partner, SHI, to assist with the federal grant application process.
- The collaboration with National Science Foundation Advance grant planning between UAS, UAA, and UAF continues. This grant initiative has a gender equity focus.

Public Information Office - Keni Campbell

- **Evening at Egan** - planning is in early stages. If you know of anyone you want us to consider as a speaker please email Keni with information. Evening at Egan runs from early September through the week before Thanksgiving.
- **Radio** - We currently have 1 spot per month on both KTOO and KINY that are regular -- KINY is the last Thursday of the month at 8:30 AM and KTOO moves around a little, generally on Wednesdays near mid or end of month. However,
 - I can help you connect with the radio stations to be a guest on one of their programs at other times if you would like to promote something you are working on.
- **UA's Did You Know project** - Reminder that UA Statewide is asking for highlights about faculty, students, and programs. They have a [web form](#) where people can submit things. (note that it is titled "economic impact" but they are truly looking for all sorts of highlights)

PRESS RELEASES

You can send ideas and materials for press releases through our internal form [here](#). You can submit full write-ups, photos, or even just some bullet points to get me started. Quotes and photos are always great things to enhance our releases and make them more likely to get picked up. [Help us tell your story!](#) All press releases from current times going back to 2007 are posted on the site uas.alaska.edu/about/press-releases/ The most recent press releases are:

- UAS student Petrea Ashmore receives scholarship from the American Association of Medical Assistants
- University of Alaska Southeast Named Winner of 2021 Assessment & Impact Awards in Housing and Residence Life
- UAS Chemist Konrad Meister lands NSF Award to Study How Fungi Make Ice
- UAS Outdoor Studies Students Complete Capstones on Juneau Icefield and Above Gilkey River

Egan Library - Elise Tomlinson, Dean

Library

- **Institute on Open Educational Resources** With support from the Provost's Office and Institutional Effectiveness, Jonas submitted an application and UAS was selected to participate in the Institute on OER offered by the American Association of College & Universities. The UAS team will include Maren Haavig, Andrea Dewees, Liz Zacher, Kasia Polanska and Jonas Lamb. The institute provides a year-long, online engagement opportunity for teams from campuses or state systems seeking to actualize an ambitious strategy to broaden campus engagement with and adoption of OER. This new model directly engages the OER Institute teams for a full year via virtual events and interactions as participants' OER implementation and acceleration plans are put into practice.
- Jonas has been participating in a WICHE working group called the [OERwest Network](#). In a recent meeting the group learned about two projects spearheaded by the Driving OER Sustainability for

Student Success (DOERS3) Collaborative. From DOERS3, “A critical part of sustaining Open Educational Resources (OER) in higher education is recognizing the contributions by instructors who create and improve them as part of their professional work. In order to aid this effort, DOERS3 has developed an adaptable advisory model ([OER Contributions Matrix](#)) to help guide faculty as they attempt to include their OER work in their tenure and promotion portfolios”. The [Equity through OER Rubric](#) provides a blueprint for institutions to assess OER initiatives and academic programs leading to quality and equitable student access, outcomes and success.

Writing Center

- Closed for the summer

CELT

- Trudy Brown is now working from her office in CELT as a new Instructional Designer for UAS <https://uas.alaska.edu/dir/tlbrown15.html>. She will be coordinating with the rest of the CELT team to hopefully offer two, single day training opportunities for faculty at the start of the fall contract period. More information to come...

Development & Alumni Relations - Lynne Johnson, Director

** We're moving! ** As of 29JUL, the Office of Development & Alumni Relations will be moving to suite 202 Hendrickson Bldg. In fact, we will be switching office space with the good folks from statewide Human Resources (who will be moving to our existing space in the Soboleff Bldg). So please stop by and say hello!

Ketchikan Campus - Dr. Priscilla Schulte, Director

- Planning is underway for our Faculty Staff Development Day scheduled for August 17th
- Two faculty searches are underway for Assistant Professors of Marine Transportation and Welding
- Faculty and Staff Advisors are contacting students regarding fall enrollment.
- Preparing for a UAS Ketchikan Campus booth at the Blueberry Festival on Aug. 7th
- Maritime Simulator has been well used this summer by Mariners including Sea Pilots.
- Ketchikan Campus is working on prioritizing purchases of replacement books damaged by the sprinkler break last spring.

Sitka Campus - Dr. Paul Kraft, Director

- Recruitment for three critically important positions is underway - two academic advising positions and a Title III supported SUPPORT Specialist position. All positions will help students enter, adjust to, and be successful in, their UAS classes and programs.
- All campus staff met to brainstorm plans for returning to campus and opening our doors to the public. A recent spike in Covid cases has delayed the original target date of July 19th.
- 4th of July activities saw campus representation with a float in the parade and fireworks display launched from the campus parking lot.

Facilities - Nathan Leigh, Director

- Facilities Custodial crew busy with summer deep cleaning of buildings. Please let us know if there is anything special you would like cleaned.
- Facilities Operations and Maintenance crew are busy completing summer maintenance tasks while building occupancy is low. Please let us know if you see anything that is broken that we can fix.
- Facilities Grounds crew is down to our own Ray Roberts. We have been advertising for 6 months for our normal seasonal grounds crew that keep our grounds looking nice. Unfortunately, we have not been able to find anyone willing to come work for us. If you know of anyone looking for a summer job that possibly will transition into winter snow removal, please send them to <https://careers.alaska.edu/> With no grounds crew, you will notice that the weeds are starting to run wild. Please feel free to contact David Lendrum to volunteer to weed one of our flower beds this summer.
- Facilities Planning and Construction staff are finishing up a few construction projects. Funding for more substantial repairs or renovations has not been provided. Some projects that you will see work on camps include:
 - Mourant Fume Hood replacement - should be completed in coming weeks
 - Anderson SaltWater Renovation - Is substantially complete
 - Anderson stairway to beach - Work will start soon and is expected to be complete this fall
 - Egan Library fire alarm replacement - We will advertise for bids in coming weeks and work will start this winter.
 - TEC shop compressor replacement - Is now complete
 - Hendrickson Annex Exterior Painting - Is about half way completed and will be painted when we get some dry weather. Rain gutters will come later this fall.
 - NRSC improvements to lighting, paint and flooring - Currently working on design and scheduling.

Let us know if there is anything that needs to be fixed, repaired or renovated.